

**THE BANK OF PUNJAB**  
**Procurement of Branded Laptop**

Technical and financial bids on the "Single Stage-Two Envelope Bidding Process" are invited from well-reputed organizations/companies for Procurement of Branded Laptop as per the following details: -

1. Bid documents are immediately available at E-Pads portal (<https://punjab.eprocure.gov.pk/>) and the PPRA website after this publication and may be obtained/downloaded free of cost.
2. The Applicants/Vendors are advised to follow both processes i.e E-Pads portal and Physical bid submission (Both are Mandatory). For physical submission, Bids must reach to Head Centralized Procurement, Head Office, 1<sup>st</sup> Floor, BOP Tower, 10-B, Block E/II, Main Boulevard, Gulberg III, Lahore and be dropped in a Bid Box available/placed for the purpose, on or before **4-11-2024** (till 11:00 AM) as per specifications mentioned in tender documents.
3. The words "Technical bid" & "Financial bid" should be clearly marked on each envelope.
4. Technical Bids will be opened by a Committee on the same day i.e. **4-11-2024** at 11:30 am, in the presence of bidders or their authorized representatives who wish to attend the bid opening process.
5. Financial Bids of only technically qualified bidders shall be opened on a date/time to be announced subsequently. Financial bids of bidders which may not qualify shall be returned unopened.
6. Uploading/Submission of bidding documents on E-Pads is mandatory.
7. The bid security minimum 2% of the estimated cost with technical bids must be submitted to Head CPD before submission time in the form of Call Deposit Receipt (CDR)/UC in favor of The Bank of Punjab.
8. Incomplete/conditional bids and bids bearing cutting/overwriting without authentication will not be considered.
9. Prices must be quoted inclusive of all applicable taxes and delivery charges.
10. Valid NTN and GST Registration Certificates are required with the bids.
11. This Tender Notice is uploaded on website of PPRA ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)), BOP ([www.bop.com.pk](http://www.bop.com.pk)) and E-Pads portal (<https://punjab.eprocure.gov.pk/>).

The Bank will not be responsible for any cost incurred in the submission of documents

**Head Centralized Procurement**  
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